

COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT

16960 Yolo Ave

ESPARTO, CA 95627

NOVEMBER 10TH, 2022

MINUTE S

1. CALL TO ORDER

- a. The meeting was called to order at 6:00 p.m. by Vice Chair David Schwenger.

2. ROLL CALL

- a. MEMBERS PRESENT: Barry Burns, Mitch Roath, David Schwenger, John Hulsman
b. ABSENT: Rudy Lucero
c. OTHERS PRESENT: Chief Curtis Lawrence

3. APPROVE AGENDA

- a. A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda.
Ayes: 4 Noes: 0 Absent: 1

4. PUBLIC COMMENTS / REQUESTS

- a. None

5. APPROVE MINUTES OF OCTOBER 13th, 2022 REGULAR MEETING

- a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the minutes of the October 13th, 2022; regular meeting as is.
Ayes: 2 Noes: 0 Absent: 1 Abstained: 2

6. APPROVE PAYMENT OF CLAIMS

- a. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the payment of claims.
Ayes: 4 Noes: 0 Absent: 1

7. HOLD A PUBLIC HEARING AND CONSIDER THE ADOPTION OF AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES FOR INSPECTION SERVICES

- a. Board Vice Chair David Schwenger opened the public hearing to consider the adoption of ordinance No. 2022-03 to supersede Ordinance No. 2022-22 at 18:06 hours and determined the public comment period would remain open till close of meeting to allow ample time for public members to comment. The Board conducted the remainder of the meeting and closed the public hearing at 19:00 hours. No public comments were made and there was a motion by Commissioner Roath and second by Commissioner Burns to adopt Ordinance 2022-03.
Ayes: 4 Noes: 0 Absent: 1

8. FINANCIAL TRANSACTION REPORT

- a. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve Yolo County Department of Financial Services to prepare

and submit the District's FY 2021-22 Financial transaction statement and authorizing Chief Lawrence as the District's authorized signor.
Ayes: 4 Noes: 0 Absent: 1

9. FIRE DISTRICT SUSTAINABILITY AD HOC COMMITTEE UPDATE

- a. Chief Lawrence reported that the Ad hoc Sub Committee work group met and prepared a recommendation for the full AD Hoc to allocate and distribute the 550k set aside.

10. YOLO COUNTY FIRE SAFE COUNCIL

- a. No Report

11. STAFF REPORTS

a. Office Report/ Financial

- i. Board review financial report.
- ii. Chief Lawrence presented the GL work sheet to the Board.

b. Building & Maintenance Report

- i. BME B-19 replacement final trip inspection scheduled for Nov 16th and 17th.
- ii. Front two steering tires replaced on E-219 and was aligned.
- iii. W-19 will go in for a pump seal replacement.

c. Chief's Report

- i. Department Call Volume continues to remain high.
- ii. Planning on conduction interviews for paid position in the next week or two.
- iii. Chief Lawrence and Commissioner Burns reported to the Board on the 2x2 meeting with Capay Valley Fire. Chief Lawrence reported the majority of the group present at the 2x2 meeting was in favor of extending one last invite to Madison Fire Board to have a 2x2x2 with only commissioners present. Chief Lawrence stated his concerns and advised the board this was out of line with previous discussions and that he was not in favor of this action. Commissioner Burns reported that he was in favor of the 2x2x2 but still not open to ant langue change in the JOA. Capay Valley Board Chair will schedule the meeting and more updates to come. Chief Lawrence then did report that there was productive conversation around Esparto and Capay moving forward with JOA goals and time frames that were established at the 2x2. Chiefs from both departments will be meeting on a weekly basis to complete SOPs/SOGs and Personnel Policies by the end of the first quarter in 2023.

12. ADJOURNMENT

- a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting.

Ayes: 4 Noes: 0 Absent: 1

Rudy Lucero, Chairman

Curtis Lawrence, Fire Chief