

COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
ESPARTO, CA 95627

APRIL 11, 2019

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Chairman, Rudy Lucero.

MEMBERS PRESENT : Rudy Lucero, Dave Schwenger, John Hulsman, Barry Burns, Mitch Roath

ABSENT : None

OTHERS PRESENT : Chief John Stotts, Assistant Chief Mark Nichols, Engineer Lawrence, Pam Pearson

2. APPROVE AGENDA

A motion was made by Commissioner Schwenger and seconded by Commissioner Burns to approve the agenda. Ayes : 5 Noes : 0 Absent : 0

3. PUBLIC COMMENTS / REQUESTS

None

4. APPROVE MINUTES OF MARCH 14, 2018 REGULAR MEETING

A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the minutes with the correction of page 2, #1b. in changed to is. Ayes : 5 Noes : 0 Absent : 0

5. APPROVE PAYMENT OF CLAIMS

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the payment of claims. Ayes : 5 Noes : 0 Absent : 0

6. MEDICAL INSURANCE

There was a discussion of the different options and the amount to be contributed by the District.

A motion was made by Commissioner Schwenger and seconded by Commissioner Burns that for budget proposes to plan on a \$1,000.00 per month. Ayes : 5 Noes : 0 Absent : 0

7. RESOLUTION REGARDING INSPECTIONS

Engineer Lawrence reported that the Resolution is to be done annually after inspections are completed.

Engineer Lawrence explained the types of inspection that are required and stated that the District will have to purchase Fire Code books.

8. EMPLOYEE HANDBOOK

The Handbook and Policies were discussed.

It was the consensus to add up 40 hours of compensation time could be accrued and to adjust the vacation accruals to reflect time earned per pay period. The correction will be made and brought to the next meeting for approval.

9. DISTRICT EMPLOYEE CLOTHING ALLOWANCE

There was a discussion of the employee clothing requirements.

A motion was made by Commissioner Burns and seconded by Commissioner Schwenger to have a \$500.00 per year each clothing allowance for District Staff and the Chief to start on the 2019-2020 Budget. Ayes : 5 Noes : 0 Absent : 0

10. PROPOSITION 172

Commissioner Burns reported that the County is still working it.

\*\*\*\*\*

CLOSED SESSION

7:03 P.M.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title : Firefighter / Maintenance Personnel

RECONVENE TO OPEN SESSION

7:15

\*\*\*\*\*

11. REPORT ACTION TAKEN IN CLOSES SESSION

Firefighter / Maintenance Lawrence salary is to be increased \$2.00 per hour and to be retro paid from anniversary date of April 3, 2019.

12 STAFF REPORTS

a. Office Report

The Secretary discussed ap map addressing with the Commissioners.

b. Building & Maintenance Report

Engineer Lawrence reported that all apparatus except SQ 19 has been serviced and pump tested.

Engineer Lawrence reported all the hours for strike team response:

Personnel 2,340

B-19 21.5

E-219 88.5

W-19 819.5

\_\_\_\_\_

Total Equip Hrs            929.5

The water heater was replaced and now everything is plumbed for soft water and he is working on the SOP's.

c. Chief's Report

Chief Stotts asked when the budget committee will meet. It was the consensus to meet on May 1, 2019 at 8:30 a.m.

13.    ADJOURNMENT

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 7:40 p.m.    Ayes : 5    Noes : 0    Absent : 0

---

Rudy Lucero, Chairman

---

Pamela Pearson, Secretary