

COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
ESPARTO, CA 95627

JULY 11, 2018

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Chairman, Rudy Lucero.

MEMBERS PRESENT : Rudy Lucero, John Hulsman, Barry Burns, Mitch Roath

ABSENT : David Schwenger

OTHERS PRESENT : Chief John Stotts, Assistant Chief Mark Nichols, Engineer Curtis
Lawrence, Pam Pearson

2. APPROVE AGENDA

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the agenda. Ayes : 4 Noes : 0 Absent : 1

3. PUBLIC COMMENTS / REQUESTS

None

4. APPROVE MINUTES OF JUNE 12, 2019 REGULAR MEETING

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the minutes of the June 13, 2019 regular meeting. Ayes : 4 Noes : 0 Absent : 1

5. APPROVE PAYMENT OF CLAIMS

A motion was made by Commissioner Burns and seconded by Commissioner Roath to approve the payment of claims. Ayes : 4 Noes : 0 Absent : 1

6. CALTRANS YOLO AVENUE SAFETY IMPROVEMENTS

No report

7. AUTHORIZATION FORM

A motion was made by Commissioner Roath and seconded by Commissioner Hulsman to approve the signatures of Pamela Pearson, Curtis Lawrence, John Stotts, Barry Burns and Rudy Lucero for the DFS Authorization Form. Ayes : 4 Noes : 0 Absent : 1

8. APPROVE FISCAL YEAR 2019 – 2020 BUDGET

A motion was made by Commissioner Roath and seconded by Commissioner Hulsman to approve the 2019 – 2020 budget in the amount of \$626,654.00. Ayes : 4 Noes : 0 Absent : 1

There was also a discussion of a stipend for the Chief. This subject is to be on the next agenda.

9. EMPLOYEE PAY RAISE

A motion was made by Commissioner Roath and seconded by Commissioner Burns to give paid staff a \$1.00 per hour pay raise effective July 1, 2019. Ayes : 4 Noes : 0 Absent : 1

10. RESOLUTION 19-01

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve Resolution 19-01, a Resolution Requesting Collection of Charges on the Tax Roll. Ayes : 4 Noes : 0 Absent : 1

11. COMMAND VEHICLE

Chief Stotts explained the State and private bids he has received and what is included with each bid.

A motion was made by Commissioner Roath and seconded by Commissioner Burns to purchase the vehicle from Duprat Ford in Dixon, Ca. Ayes : 4 Noes : 0 Absent : 1

12. PROPOSITION 172

Commissioner Burns reported that the County will attend the Yolo County Chief's Association meeting and present a proposal for their share of the funding and then go to the Yolo County Board of Supervisor's meeting on July 23, 2019.

13. STAFF REPORTS

a. Office Report

The Secretary reported that there are still problems with DFS and how bill are being paid and several other things. She will be emailing her concerns and asking for additional reports to track their work.

The Secretary also reported the she will be retiring in August of 2020.

b. Building & Maintenance Report

Engineer Lawrence reported that in response to the above mentioned the CAL Card balance has been corrected.

Engineer Lawrence also stated that prior to hiring a person due to the Secretary retiring he wants to complete the revision of the SOP's and the Employee Handbook.

c. Chief's Report

Chief Stotts reported that he will start looking for a new brush truck to purchase with the 20-21 budget and they are checking on suspicious fires in the District.

14. ADJOURNMENT

A motion was made by Commissioner Roath and seconded by Commissioner Burns to adjourn the meeting at 6:44 p.m. Ayes : 4 Noes : 0 Absent : 1

Rudy Lucero, Chairman

Pamela Pearson, Secretary