

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA**

MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627

**JANUARY 8, 2026
MEETING MINUTES**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.

2. Roll Call

Members present: Rudy Lucero, Dave Schwenger, John Hulsman, Mitch Roath and Barry Burns
Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

A motion was made by Commissioner Schwenger and seconded by Commissioner Hulsman to approve the agenda.

Ayes: 5 Noes: 0 Absent: 0

4. Board Member Communication

None

5. Public Comment

None

6. Approve Minutes of December 11, 2025 Regular Meeting

A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the December 11, 2025 minutes.

Ayes: 5 Noes: 0 Absent:

7. Approve Payment of January 8, 2026 Claims

A motion was made by Commissioner Roath and seconded by Commissioner Schwenger to approve the January 8, 2026 claims.

Ayes: 5 Noes: 0 Absent: 0

8. Review Financial Reports Including:

A. Claims Paid on December 15, 2025

The financial report and the claims paid on December 15, 2025 were reviewed by the Board.

9. Review and Approve Resolution No. 26-001, Resolution to Approve The Department of Forestry and Fire Protection Agreement #7FG25714

A motion was made by Commissioner Schwenger and seconded by Commissioner Burns to approve Resolution No. 26-001, Resolution to Approve The Department of Forestry and Fire Protection Agreement #7FG25714.

Ayes: 5 Noes: 0 Absent: 0

10. Review and Approve 2024-25 Annual and Five-Year Developer Fee Report

A motion was made by Commissioner Hulsman and seconded by Commissioner Schwenger to approve the 2024-25 Annual and Five-Year Developer Fee Report.

Ayes: 5 Noes: 0 Absent: 0

11. Review and Approve Board Policy 2070 - Employment of Outside Contractors and Consultants

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve the Board Policy 2070 - Employment of Outside Contractors and Consultants.

Ayes: 5 Noes: 0 Absent: 0

12. Fire District's Sustainability Ad Hoc Committee

Chief Lawrence reported there may be a meeting held this month.

13. Yolo County Fire Safe Council

- a. Updates - There were no updates.
- b. Yolo Prescribed Burn Association – There were no updates.

14. Staff Reports

- A. Office Report – Chief Lawrence reported that
 - a. CalPERS has helped determine the best way to report hours and earnings for the new staffing model. EFPD will confirm with Yolo County's Department of Financial Services who will be entering payroll information into the CalPERS system.
 - b. Monica Burns reported that her number of work hours have been increasing a bit. Chief Lawrence advised that the increase in hours is due to all the additional work and reporting being required of the District.
- B. Building & Maintenance Report – Chief Lawrence reported that:
 - a. The AC/Heating unit has been replaced with a 2-ton unit. The company that replaced the unit suggested that the new unit would accommodate additional spaces such as the front offices. Extending the AC/Heat will be considered at a later date.
 - b. One of the exhaust systems air vac motors went out but the other three are still functioning. Chief Lawrence will determine if the motor is still under warranty but will get it replaced regardless of its warranty status.
 - c. Engine 19 is back in service.
 - d. As last year's vehicle maintenance was delayed due to the July 1, 2025 incident, this year's maintenance has been moved up and has begun.
 - e. As parts for the current AED's cannot be found, the District has begun purchasing new AED's which will result in costs exceeding the current Medical, Dental & Lab Supply budget.
- C. Chief's Report – Chief Lawrence reported:
 - a. The two additional positions have been filled and the District is now at 2-0 staffing; Chief Lawrence is very pleased with the staffing and how tasks are being completed.
 - b. He applied for an OTS Grant in the amount of \$90,000 and will keep the Board updated on its progress.
 - c. That the final number of calls for 2025 was 548.

15. Convene to Closed Session

A. Potential Litigation (§ 54956.9) – This item was removed from the agenda.
Chair Lucero convened the meeting to Closed Session at 6:29 p.m.

16. Reconvene to Open Session

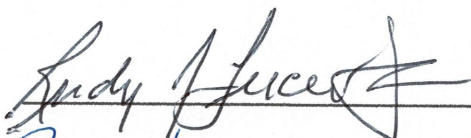
Chair Lucero reconvened the meeting to Open Session at 6:50 p.m. Chair Lucero reported that there was no action taken in Closed Session.

Chair Lucero announced that a Special Board Meeting will be held Thursday, January 15, 2026 at 4:00pm.

17. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:51 p.m.

Ayes: 5 Noes: 0 Absent: 0



Rudy Lucero CHAIR
Printed Name Title



Monica Burns, Secretary to the Board