

**COMMISSIONER'S MEETING
ESPARTO FIRE PROTECTION DISTRICT
PO BOX 366, 16960 YOLO AVE, ESPARTO, CA**

MEETING LOCATION: ESPARTO COMMUNITY HALL, 17020 YOLO AVE, ESPARTO, CA 95627

**FEBRUARY 12, 2026
MEETING MINUTES**

1. Call to Order

The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.

2. Roll Call

Members present: Rudy Lucero, Dave Schwenger, John Hulsman, Mitch Roath and Barry Burns
Other present: Chief Curtis Lawrence and Monica Burns, Secretary to the Board

3. Approval of Agenda

Chief Lawrence requested that items 15 & 16 be removed from the agenda. A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda as amended.

Ayes: 5 Noes: 0 Absent: 0

4. Board Member Communication

None

5. Public Comment

None

6. Approve Minutes of January 15, 2026 Special Board Meeting

A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the January 15, 2026 minutes.

Ayes: 5 Noes: 0 Absent:

7. Approve Payment of February 12, 2026 Claims

A motion was made by Commissioner Burns and seconded by Commissioner Schwenger to approve the February 12, 2026 claims.

Ayes: 5 Noes: 0 Absent: 0

8. Review Financial Report Including:

A. Claims Paid on January 12, 2026

B. Claims Paid on January 15, 2026

The financial report and the claims paid on January 12, 2026 and January 15, 2026 were reviewed by the Board.

9. Annual Statement of Economic Interests, Form 700

Chief Lawrence reminded the Board members to complete and file their Annual Statement of Economic Interests (Form 700) by the April 1, 2026 deadline.

10. Review and Approve Resolution 26-002 Authorizing The Fire Chief To Issue Permits For The Sale Of Safe And Sane Fireworks

Chief Lawrence advised the Board that Yolo County adopted an ordinance in which Section 4-2.601 requires authorization by the governing board for the issuance of permits for the sale of safe and sane fireworks. The District's General Counsel reviewed the proposed resolution. In order for the Esparto Little League to continue its annual sale of safe and sane fireworks, approval of this resolution is required.

A motion was made by Commissioner Roath and seconded by Commissioner Burns to approve Resolution No. 26-002, Authorizing the Fire Chief to Issue Permits for the Sale of Safe and Sane Fireworks.

Ayes: 5 Noes: 0 Absent: 0

11. Review and Approve Board Policies:

- A. Revised 1035 – Overview Of The Fire Chief's Role
- B. 2075 - Purchasing

A motion was made by Commissioner Schwenger and seconded by Commissioner Burns to approve the revision to Board Policy 1035 and to approve Board Policy 2075.

Ayes: 5 Noes: 0 Absent: 0

12. Fire District's Sustainability Ad Hoc Committee

Chief Lawrence reported that a meeting was held that ultimately focused on agricultural exempt buildings rather than sustainability. The fire chiefs in attendance expressed concern that agricultural exempt buildings in their districts are being converted into commercial buildings without oversight from Yolo County. They emphasized that addressing this issue is not the responsibility of the fire districts.

13. Yolo County Fire Safe Council

- A. Updates

Chief Lawrence advised that he received an email stating that, because the District's representative to the council has not attended three consecutive meetings, the District is no longer in good standing. The email further noted that a District representative must attend two consecutive meetings in order to regain good standing. Commissioner Hulsman agreed to attend the meetings, and Commissioner Burns agreed to serve as a backup if needed.

- B. Yolo Prescribed Burn Association

There were no updates.

14. Staff Reports

- A. Office Report – Monica Burns reported that:

- a. The District's General Counsel mailed rejection letters to the claimants for the 18 claims the District received. She noted that the deadlines for those claimants to file a lawsuit are July 28, 2026, for 16 claimants and July 29, 2026, for the remaining two claimants.

- b. CalPERS finalized the payroll reporting requirements. Yolo County’s Department of Financial Services will continue entering payroll information into the CalPERS system and will obtain District approval prior to submitting the information to CalPERS.
- c. California enacted several new employment laws. The District is currently reviewing these laws and will implement those that apply.

B. Building & Maintenance Report – Chief Lawrence reported that:

- a. The exhaust system air vac motor that failed was under warranty and has been replaced.
- b. Several issues with the District’s apparatus have been addressed by United Fleet Maintenance, and additional items are currently being worked on.
- c. A volunteer installed the new cabinets above the sink in the staff kitchen.
- d. Staff trimmed back the tree near the tool shed.

C. Chief’s Report – Chief Lawrence reported:

- a. The Almond Festival will be held on February 22, 2026. Volunteers will operate a beer garden and will feature the same entertainer as last year.
- b. A safety committee, consisting of department officers, has been established, and a training committee will also be formed. The goal is to offer multiple dates for each training session to better accommodate volunteers.
- c. Chief Lawrence is testing new software to replace ESO and hopes to have it implemented before September 2026.
- d. The District has responded to 49 calls since January 1, 2026.

15. Convene to Closed Session

A. Potential Litigation (§ 54956.9)

This item was removed from the agenda.

16. Reconvene to Open Session

This item was removed from the agenda.

17. Adjournment

A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting at 6:45 p.m.

Ayes: 5 Noes: 0 Absent: 0

Monica Burns, Secretary to the Board

Printed Name

Title