

COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
16960 Yolo Ave  
ESPARTO, CA 95627

APRIL 13TH, 2023  
M I N U T E S

1. CALL TO ORDER
  - a. The meeting was called to order at 6:00 p.m. by Chair Rudy Lucero.
  
2. ROLL CALL
  - a. MEMBERS PRESENT: Barry Burns, Mitch Roath, Rudy Lucero, John Hulsman, David Schwenger
  - b. ABSENT:
  - c. OTHERS PRESENT: Chief Curtis Lawrence, Susan Barns
  
3. APPROVE AGENDA
  - a. A motion was made by Commissioner Hulsman and seconded by Commissioner Burns to approve the agenda.  
Ayes:5 Noes: 0 Absent: 0
  
4. PUBLIC COMMENTS / REQUESTS
  - a. None
  
5. APPROVE MINUTES OF MARCH 9TH, 2023 REGULAR MEETING
  - a. A motion was made by Commissioner Burns and seconded by Commissioner Hulsman to approve the minutes of the March 9th,2023 regular meeting.  
Ayes: 5 Noes: 0 Absent: 0
  
6. APPROVE PAYMENT OF CLAIMS
  - a. A motion was made by Commissioner Schwenger and seconded by Commissioner Hulsman to approve the payment of claims.  
Ayes: 5 Noes: 0 Absent: 0
  
7. FIRE PROTECTION AND EMERGENCY RESPONSE ASSESSMENT
  - a. Board received a presentation from SCI on the results for the surveys mailed by the district. Board and staff discussed the options moving forward and potential community outreach programs. Following the discussion, Commissioner Burns made a motion to move forward will balloting a 218 assessment. Commissioner Schwenger seconded the motion.  
Ayes: 5 Noes: 0 Absent: 0
  
8. REPORT FROM 2X2 WITH CVFPD
  - a. Commissioner Burns and Chair Luccero gave a report to the board on discussions at the 2x2. Report included that there has been no contact from Madison Fire District regarding the JOA and the Districts would continue to move forward with implementing the JOA between Esparto and Capay Valley. Also discussed was the joint Employee handbook along with next steps for the Fire Chiefs. The Fire Chiefs are now prioritizing the SOPs of the districts for next steps.

- b. The board and staff discussed the employee handbook and revisions made. Chief Lawrence reported that there was still some minor edits to make before returning to the board for full approval.
9. FIRE DISTRICT SUSTAINABILITY AD HOC COMMITTEE
- a. Chief Lawrence reported to the Board that there was an Ad Hoc Committee meeting scheduled for Friday the 14<sup>th</sup> to discuss a potential recommendation to the Board of Supervisors. Further, Chief Lawrence reported that he would return to the Board with proposal for one time funding applications.
10. YOLO COUNTY FIRE SAFE COUNCIL
- a. Commissioner Burns reported that the Association continues to meet and gather membership. There is a scheduled live burn demonstration to be held at a ranch in Esparto's District. Chief Lawrence retorted that the district plans on participating and supporting the PBA.
11. STAFF REPORTS
- a. Office Report/ Financial
    - i. Board review financial report.
    - ii. Chief Lawrence presented the GL work sheet to the Board.
  - b. Building & Maintenance Report
    - i. E-19 is the only apparatus left for annual service.
    - ii. B-19 is fully in service.
  - c. Chief's Report
    - i. Chief Lawrence reported to the board that district employees were participating in Driver operator classes and he would be attending a service of course for Fire Inspections.
    - ii. Chief Lawrence reported the district is waiting for insurance certificate from YCPARMIA to enter into the lease agreement and place fuel tanks.
    - iii. Chief Lawrence also reported that the district is still in the hiring process.
    - iv. Chief Lawrence reported to the Board that the Community Clinic located on the District property is looking to vacate the premises in the coming months. Chief Lawrence is working with county staff to ensure that all requirements are met under the old agreement. It was reported that the district has first rights to the existing building, but Chief Lawrence reported that the building is in bad shape due to age, water leaks, and previous fire. The building was not worth the money to fix and would not serve a long-term need for the district. The Commission agreed to have the tenants remove the building from the property.

12. ADJOURNMENT

- a. A motion was made by Commissioner Burns and seconded by Commissioner Roath to adjourn the meeting.  
 Ayes: 5      Noes:0      Absent: 0

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Rudy Lucero, Chairman

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Curtis Lawrence, Fire Chief