

COMMISSIONER'S MEETING  
ESPARTO FIRE PROTECTION DISTRICT  
ESPARTO, CA 95627

MAY 14, 2020

MINUTES

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Chairman, Rudy Lucero.

MEMBERS PRESENT : Rudy Lucero, David Schwenger, Mitch Roath

ABSENT : John Hulsman, Barry Burns

OTHERS PRESENT : Chief Stotts, Captain Lawrence, Pam Pearson

2. APPROVE AGENDA

A motion was made by Commissioner Roath and seconded by Commissioner Schwenger to approve the agenda. Ayes : 3 Noes : 0 Absent : 2

3. PUBLIC COMMENTS / REQUESTS

None

4. APPROVE MINUTES OF MARCH 12, 2020 REGULAR MEETING

A motion was made by Commissioner Schwenger and seconded by Commissioner Lucero to approve the minutes of the March 12, 2020 regular meeting. Ayes : 3 Noes : 0 Absent : 2

5. APPROVE PAYMENT OF CLAIMS

A motion was made by Commissioner Roath and seconded by Commissioner Schwenger to approve the payment of claims dated 4/7/2020 and 5/13/2020. Ayes : 3 Noes : 0 Absent : 2

6. EMPLOYEE HANDBOOK

Captain Lawrence reported that Yolo County Counsel did not complete the review due to COVID-19. He had an HR Manager review and she thinks it should be ok but should be reviewed yearly and he recommends approving it as written.

A motion was made by Commissioner Lucero and seconded by Commissioner Schwenger to approve the Employee Handbook. Ayes : 3 Noes : 0 Absent : 2

7. BUDGET 2020-2021

A committee consisting of Commissioners Burns and Lucero, Chief Stotts, Captain Lawrence and Pam Pearson was picked to complete the budget.

8. NEW HIRE

Interviews have been delayed due to the Yolo County Shelter in Place Order.

9. STAFF REPORTS

a. Office Report

Nothing

b. Building & Maintenance Report

Nothing

c. Chief's Report

Chief Stotts reported that the big pine tree has been cut down, his pickup is completed and he is working on a grant for sterilization equipment.

Next year he would like to purchase a generator to run the Station and Scout Cabin because the Scout Cabin is an evacuation center. It would be a natural gas generator.

10. ADJOURNMENT

A motion was made by Commissioner Roath and seconded by Commissioner Schwenger to adjourn the meeting at 6:15 p.m. Ayes : 3 Noes : 0 Absent : 2

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Rudy Lucero, Chairman

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Pamela Pearson, Secretary